

# ***FCRA NOTICE TO APPLICANT***

The Masonic Home for Children at Oxford

## **Fair Credit Reporting Act**

As part of the Employment Application, you are required to sign the "Information Disclosure/Release" form authorizing The Masonic Home for Children at Oxford (MHCO) to obtain a background check from one or more reporting agencies. This background check may include investigations of sexual predator registries, criminal records, driving records and credit history.

MHCO may rely upon information obtained in this background check as one factor upon which a decision regarding your employment will be made. Furthermore, should you become an employee of MHCO, the authorization form you sign at the time of application shall authorize MHCO to obtain an additional background check at any time during your term of employment with MHCO.

You have specific rights under the Fair Credit Reporting Act regarding this background check. If you would like to learn more about those rights, you may request the "Summary of Rights Under FCRA" from the Human Resources Officer.