

Annual board member agreement
The Masonic Home for Children at Oxford

My responsibilities to the Home

I, _____, understand that I, as a member of the Board of Directors of the Masonic Home for Children at Oxford, have a legal and ethical responsibility to ensure that the Home performs at the highest level in pursuit of its goals. I believe in the Home's purpose and mission, and I will act responsibly and prudently as its steward. I pledge to:

Represent the Home in my community by interpreting its work and values, telling its story and advocating on its behalf.

In turn, I will interpret our constituencies' needs and values to the organization, speak out for their interests, and on their behalf, hold the organization accountable.

I will attend at least 75 percent of board meetings, in person if possible, and endeavor to attend the Home's regularly scheduled and special events throughout the year.

I will attend at least 75 percent of my committee meetings. My engagement will help the committee accomplish its goals and bring its proposals to the board for action.

Every year, no later than the November board meeting and without having to be asked, I will make a personal financial contribution at a level that is meaningful to me.

I will actively participate in one or more fundraising activities.

I will excuse myself from discussions and votes where I have a conflict of interest.

I will stay informed about activities and accomplishments at the Home. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other matters. I will not be silent if I have questions or concerns.

I will work in good faith with the staff and other board members as partners toward the achievement of our goals.

If I fail to fulfill these commitments to the Home, I will expect the board chair to call me and discuss my responsibilities with me.

The Home's responsibilities to me

I will be sent, without having to request them, quarterly financial reports and an update on organizational activities, accomplishments and issues of concern.

Opportunities will be offered to me to discuss with the administrator and the board chair the Home's programs, goals, activities and status, and I can request such opportunities.

The Home will help me perform my duties by keeping me informed about issues in childcare and by offering me opportunities for professional development as a board member.

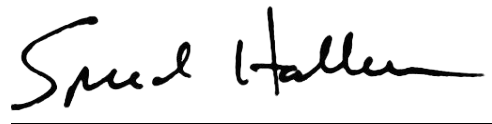
The administrator and board members will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal and moral responsibilities to the Home. The administrator, staff and board members will work in good faith with me toward achievement of our goals.

If the Home does not fulfill its commitments to me, I will call on the board chair and administrator to discuss my concerns and the organization's responsibilities to me.

Signed:

_____, (TYPED NAME) Member of the Board of Directors

Date: _____



Speed Hallman, Chairman of the Board of Directors

Date _____

Please sign both copies. Retain one for reference and return one to the board chair.

Agreement language and form is adapted from Blue Avocado (blueavocado.org)