

**RESIDENTIAL CHILD-CARE
LICENSING REPORT**

Facility Name: Masonic Home for Children at Oxford, Inc.

Location: 600 College St. Oxford, NC 27565

FINDINGS FOR ACCREDITATION

Agency is accredited by:

- The Council on Accreditation [COA]
- The Commission of Accreditation and Rehabilitation Facilities [CARF]
- The Council on Quality and Leadership [CQL]
- The Joint Commission [TJC]
- Other _____
- Dates of accreditation: **October 31, 2021-October 31, 2025**
- Agency is not accredited

Accredited agencies are considered to be in compliance with rules regarding the following **two** categories:
Governance and Finance

FINDINGS FOR GOVERNANCE

1. **Masonic Home for Children at Oxford, Inc.** is properly registered as a **Non-Profit corporation** with the North Carolina Secretary of State with current/active status and is authorized to transact business in North Carolina. The corporation was formed **12/11/1895** and **Christopher Allabaugh** is the registered agent of the corporation. There are currently **15** members of the Board of Directors, **11** males and **4** females. Board meetings are conducted regularly providing for governance and long- range planning.

2. All owners, partners, and the executive director are cleared in the provider penalty tracking database (SB 926).
Yes No If no, explain: _____

3. The governing body evaluates the agency's services annually. Yes No
If no, explain: _____

Recommended action: **N/A**

Areas of non-compliance with licensure rules: The agency is complying with administrative rules governing residential foster care in this section.

FINDINGS FOR FINANCE

1. The agency has submitted a copy of a line- item budget to the licensing authority: Yes No
If no, explain: _____

2. The agency has submitted a copy of the fee schedule to the licensing authority: Yes No
If no, explain: _____

Recommended action: **N/A**

Areas of non-compliance with licensure rules: The agency is complying with administrative rules governing residential foster care in this section.

FINDINGS FOR STAFF AND PERSONNEL

1. Does the agency meet staffing requirements for all positions (executive director, social work supervisor, social worker, direct care supervisor, direct care)? Yes No If no, explain: _____
2. Do all staff members meet the qualifications for the positions to which they are assigned based upon administrative rule on date of hire? Yes No If no, explain: _____
3. Does the agency complete all required pre-employment background clearances and screenings? Yes No If no, explain: 1 new hire had a late RIL check.
4. Does the agency complete all the required two- year employee safety checks? Yes No If no, explain: _____
5. Have all persons working in social work and direct care supervisor, social work and direct care positions received 24 hours of continuing education annually? Yes No If no, explain: _____

Number of personnel files reviewed: 10 open; 4 closed

Recommended action:

- The agency shall ensure the NC Sex offender registry check search results page has the date it was completed printed on the form.

Areas of non-compliance with licensure rules:

10A NCAC 701 .0405 (f) (1) (c) have a medical examination by a licensed medical provider 12 months prior to assuming the position and biennially thereafter. This report shall include a statement indicating the presence of any communicable disease that may pose a risk of transmission in the residential child-care facility. After the initial examination, the cost of the medical examinations as required by licensure shall be at the expense of the facility;

10A NCAC 701 .0404 (a) (a) Applicants, employees, volunteers or interns who have a history of criminal convictions that would adversely affect their capacity and ability to provide care, safety and security for the children in residence shall not be employed or utilized as volunteers or interns. A signed statement shall be obtained attesting that the applicant, employee, volunteer or intern does not have such a record prior to beginning employment, volunteer duties or internships. Prior to employment or before beginning volunteer duties or internships, a certified criminal record check for the applicant, volunteer or intern shall be obtained, and a search conducted of the North Carolina Sex Offender and Public Protection Registry and the North Carolina Health Care Personnel Registry (pursuant to G.S. 131E-256), and based on these searches, a decision shall be made concerning the individual's fitness to serve as an employee, volunteer or intern. The agency shall submit authorization to the licensing authority to search the Responsible Individuals List, as defined in 10A NCAC 70A .0102, to determine if the applicant, employee, volunteer or intern has had child protective services involvement resulting in a substantiation of child abuse or serious neglect, and based on this search, a determination shall be made concerning the individual's fitness to serve as an employee, volunteer or intern. The agency shall require that each applicant, employee, volunteer or intern provide a signed statement that the applicant, employee, volunteer or intern has not abused or neglected a child or has been a respondent in a juvenile court proceeding that resulted in the removal of a child or has had child protective services involvement that resulted in the removal of a child. A signed statement shall be obtained attesting that the applicant, employee, volunteer, or intern has not abused, neglected or exploited a disabled adult and has not been a domestic violence perpetrator.

FINDINGS FOR CLIENT CARE

Total number of clients served during the current licensure period: 79

Admitted: 46

Discharged: 34

Number of current client files reviewed: 8

Number of closed files reviewed: 6

Recommended action:

- The agency shall ensure that the medication orders are paired with the monthly MAR. It is highly recommended to save the monthly orders in your extended reach with the MAR scan.
- Over the counter medications with a licensed medical provider order shall be listed on the MAR if taken consistently.
- The agency shall ensure the correct dosage for OTC medication is added on the OTC consent form if there are any medication "write ins". Example- If the guardian approves that a client can take melatonin, please ensure the dosage is listed as well.
- The agency shall ensure the date and time of admission is on the placement agreement form.
- The agency shall ensure the visitation plans are updated to reflect changes.

Areas of non-compliance with licensure rules:

10A NCAC 70I .0604(e) Children shall have had a dental examination, by a licensed dentist, within one year prior to admission or arrangements shall be made for an exam within six weeks after admission and annually thereafter. The facility shall document dental services in the child's record.

FINDINGS FOR REQUIRED REPORTING

1. Does the agency submit Critical Incident Reports as required by administrative rule? Yes No
If no, explain _____

2. Has a staff member or the agency had a substantiated report of abuse and/or neglect during the current licensure period? Yes No If yes, explain:

3. Does the agency submit Physical Restraint Reports as required by administrative rule? Yes No N/A
 If no, explain:

Recommended action: N/A

Areas of non-compliance with licensure rules: The agency is complying with administrative rules for this section. The agency no longer allows the use of physical restraints.

BUILDINGS AND GROUNDS

1.Location: Alumni Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Building Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

2.Location: Bemis Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

3.Location: Gray Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

4.Location: Jefcoat Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

5.Location: Master Mason Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection 12/2/25

Demerits: 0

6.Location: Temple Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 5

7.Location: Williams Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

8.Location: Eller Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 2

9.Location: Kimmel Cottage

Maintenance of buildings and grounds:

- Review site visit: 12/4/25

Date of Fire and Safety Report: 8/1/25

Violations: 0

Date of Sanitation Inspection: 12/2/25

Demerits: 0

Recommended Action:

- Ensure all violations due to demerits are corrected.

Areas of noncompliance with licensure rules:

10A NCAC 70I .0915 (d) Fire drills shall be held monthly at different times during the day and quarterly at night for both children and staff. A residential child-care facility shall document fire drills including the date and time of the rehearsals, staff members present and a short description of what the rehearsal involved.

REQUIRED ACTION

1. A Plan of Correction (POC) is required: Yes No
2. The requirement for a Plan of Correction (POC) is based on:
 - Category I (90% compliance)
 - Category II (80% compliance)
 - Category III (70% compliance)

The agency shall develop and implement a plan of correction for each administrative rule violation. The plan shall be in writing and submitted to the licensing authority on or before **1/8/2026**.

COMMENTS

SUMMARY AND EVALUATION

This report is a summary of information gathered during the licensure period, reports submitted by the agency, and remote review conducted on **12/3 & 12/4 2025**. Policies and practices of the facility were reviewed for compliance with administrative rules governing Residential Child-Care found in 10A NCAC 70I. The agency meets rule requirements with exceptions noted. During the exit conference, the findings which appear in this report were shared.

LICENSURE DECISION

Masonic Home for Children at Oxford, Inc is granted licensure for Residential Child-Care from **01/31/2026** to **01/31/2028**.

Melissa Smith
Program Consultant
Regulatory and Licensing Services

12/18/25
Date